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FEB 25 2011*CPA: Vachan ChuKay*

2011

FORM F-65(MS-5)

NH DEPT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION


**ANNUAL CITY/TOWN
FINANCIAL REPORT**

30 3 003 019 0.3598 2067
TROY TOWN
CHR BD OF SELECTMEN
P. O. BOX 249
TROY, NH 03465 0249

PLEASE
RETURN
COMPLETED
FORM TO

**State of New Hampshire
Department of Revenue Administration
Municipal Services Division
P.O. Box 487
Concord, NH 03302-0487
Telephone: (603) 271-3397**

Part I GENERAL FUND -

Revenues and expenditures for the period - Specify

January 1, 2010 to December 31, 2010

OR

July 1, 2010 to June 30, 2011

A. REVENUES - Modified Accrual		Account No.	Amount
		(a)	(b)
1. Revenue from taxes (Including state education)			
a. Property taxes (commitment less overlay plus Section C, line 6, column (c), page 12)		3110	T01 \$ 3,398,139
b. State and local taxes assessed for school districts	\$ ✓	2,094,123	4933
c. Land use change taxes - General Fund		3120	T01 15,703
d. Land use change taxes - Conservation Fund		3121	
e. Resident taxes		3180	
f. Timber taxes		3185	T01 10,586
g. Payments in lieu of taxes		3186	U99
h. Other taxes (Explain on separate schedule)		3189	T01
i. Interest and penalties on delinquent taxes		3190	T01 59,451
j. Excavation Tax (@ \$.02 per cu. yd.)		3187	T99
k. TOTAL (Excluding line 1b) ----- >			\$ 3,483,879
2. TOTAL revenues for education purposes (This entry should only be used by the few municipalities which have dependent school districts)			Enter Only Dependent Schools in This Space
			\$
3. Revenue from licenses, permits, and fees		T28	
a. Business licenses and permits		3210	570
b. Motor vehicle permit fees		3220	T01 226,066
c. Building permits		3230	T29 540

See accompanying independent accountant's compilation report

Part I GENERAL FUND (Continued)		
A. REVENUES - Modified Accrual (Continued)	Account No.	Amount
3. Revenue from licenses, permits and fees (Continued)	(a)	(b)
d. Other licenses, permits, and fees	3290	T29 5,518
e. TOTAL ----- >		\$ 232,694
4. Revenue from the federal government		B50
a. Housing and urban renewal (HUD)	3311	\$
b. Environmental protection	3312	B89
c. Other federal grants and reimbursements - Specify (FEMA; Homeland Security, COPPS, etc.)	3319	B89
d. TOTAL ----- >		\$ -
5. Revenue from the State of New Hampshire		C30
a. Shared revenue block grant	3351	\$
b. Meals and rooms distribution	3352	C30 90,374
c. Highway block grant	3353	C46 50,447
d. Water pollution grants	3354	C89 49,433
e. Housing and community development	3355	C50
f. State and federal forest land reimbursement	3356	C89 222
g. Flood control reimbursement	3357	C89
h. Other state grants and reimbursements - Specify Highway gas spill reimb \$ 4,198 Police grant \$720	3359	C89 4,918
i. TOTAL ----- >		\$ 195,394
6. Revenue from other governments		D89
Intergovernmental revenue - Other	3379	\$
7. Revenue from charges for services <i>(Exclude interfund transfers)</i>		A89
a. Income from departments	3401	\$ 9,446
b. Water supply system charges	3402	A91
c. Sewer user charges	3403	A80
d. Garbage-refuse charges	3404	A81
e. Electric user charges	3405	A92
f. Airport fees	3406	A01
g. Parking		A60
h. Transit or bus system		A94
i. Parks and Recreation		A61
j. Cemeteries		A03
k. Toll highways		A45
l. Other charges	3409	A89
m. TOTAL ----- >		\$ 9,446

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Part I GENERAL FUND (Continued)

A. REVENUES - Modified Accrual (Continued)	Account No.	Amount	
		(a)	(b)
8. Revenue from miscellaneous sources			
a. Special assessments	3500	U01 \$	
b. Sale of municipal property	3501	U11 310	
c. Interest on investments	3502	U20 1,221	
d. Rents of property	3503	U40 50	
e. Fines and forfeits	3504	U30 477	
f. Insurance dividends and reimbursements	3506	U99 1,938	
g. Contributions and donations	3508	U50 4,939	
h. Other miscellaneous sources not otherwise classified	3509	U99 537	
i. TOTAL ----- >		\$ 9,472	
9. Interfund operating transfers in			
a. Transfers from special revenue fund	3912	\$ 64,612	
b. Transfers from capital projects fund	3913	9,202	
c. Transfers from proprietary funds	3914		
d. Transfers from capital reserve fund	3915	109,803	
e. Transfers from trust and fiduciary funds	3916	17,221	
f. Transfers from conservation fund	3917		
g. TOTAL ----- >		\$ 200,838	
10. Other financial sources			
a. Proceeds from long-term notes and general obligation bonds	3934	\$	
b. Proceeds from all other bonds	3935		
c. Other long-term financial sources	3939		
d. TOTAL ----- >		\$	
11. TOTAL REVENUES FROM ALL SOURCES ----- >		\$ 4,131,723	
12. TOTAL FUND EQUITY (Beginning of year) (Should equal line B.2g, column b, page 9) ----- >		\$ 583,729 ✓	
13. TOTAL OF LINES 11 AND 12 (Should equal line 21, page 8) ----- >		\$ 4,715,452	

Remarks

See accompanying independent accountant's compilation report

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual		Account No. (a)	Total expenditure (includes col.c&d)	Equipment and land purchases (c)	Construction (d)
1. General government					
a. Executive	4130	E29 \$ 110,369	G29 \$	F29 \$	
b. Election and registration	4140	E89 1,434	G89	F89	
c. Financial administration	4150	E23 90,574	G23	F23	
d. Revaluation of property	4152	E23	G23	F23	
e. Legal expense	4153	E25 11,615	G25	F25	
f. Personnel administration	4155	E29	G29	F29	
g. Planning and zoning	4191	E31 2,628	G31	F31	
h. General government building	4194	E03 36,589	G03	F03	
i. Cemeteries	4195	E89 18,852	G89	F89	
j. Insurance not otherwise allocated	4196	E89	G89	F89	
k. Advertising and regional association	4197	E89 2,228	G89	F89	
l. Other general government	4199	E89 11,445	G89	F89	
m. TOTAL----->		\$ 285,734	\$ -	\$ -	
2. Public safety					
a. Police	4210	E62 \$ 308,496	G62 \$	F62 \$	
b. Ambulance	4215	E32 3,454	G32	F32	
c. Fire	4220	E24 54,714	G24 2,775	F24	
d. Building inspection	4240	E66	G66	F66	
e. Emergency management	4290	E89 2,269	G89	F89	
f. Other public safety (including communications)	4299	E89	G89	F89	
g. TOTAL----->		\$ 368,933	\$ 2,775	\$ -	
3. Airport/Aviation center					
a. Administration	4301	\$	\$	\$	
b. Airport operations	4302				
c. Other	4309				
d. TOTAL----->		E01 \$ -	G01 \$ -	F01 \$ -	
Remarks					

See accompanying independent accountant's compilation report

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)	Account No. (a)	Total expenditure (includes col.c&d)	Equipment and land purchases (c)	Construction (d)
4. Highways and streets	E44	G44	F44	
a. Administration	4311	\$ 238,922	\$	\$
b. Highways and streets	4312	207,820	G44	F44 146,423
c. Bridges, railroad crossing	4313	E44	G44	F44
d. Street lighting	4316	14,530	G44	F44
e. Toll highways	4316	E45	G45	F45
f. Other highway, streets, and bridges	4319	E44	G44	F44
g. TOTAL----->		\$ 461,272	\$ -	\$ 146,423
5. Sanitation	E80	G80	F80	
a. Administration	4321	\$ 147,726	\$ 20,113	\$
b. Solid waste collection	4323	E81	G81	F81
c. Solid waste disposal	4324	E81	G81	F81
d. Solid waste clean-up	4325	E81	G81	F81
e. Sewage collection and disposal	4326	E80	G80	F80
f. Other sanitation	4329	E80	G80	F80
g. TOTAL----->		\$ 151,726	\$ 20,113	\$
6. Water distribution and treatment				
a. Administration	4331	\$	\$	\$
b. Water services	4332			
c. Water treatment	4335			
d. Water conservation	4338			
e. Other water	4339			
f. TOTAL----->	E91	G91	F91	\$ -
7. Electric				
a. Administration	4351	\$	\$	\$
b. Generation	4352			
c. Purchase costs	4353			
d. Equipment maintenance	4354			
e. Other electric	4359			
f. TOTAL----->	E92	G92	F92	\$ -

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Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)	Account No. (a)	Total expenditure (includes col.c&d) (b)	Equipment and land purchases (c)	Construction (d)
8. Health				
a. Administration	4411	\$ 6,913	\$	\$
b. Pest control	4414	1,804		
c. Health agencies and hospitals	4415	9,500		
d. Other health	4419			
e. TOTAL----->		E32 \$ 18,217	G32 \$ -	F32 \$ -
9. TOTAL expenditures for education purposes <i>(This entry should only be used by the few municipalities which have dependent school districts)</i>				
10. Welfare		E79	G79	F79
a. Administration	4441	\$ 1,618	\$	\$
b. Direct assistance	4442	J67 32,277		
c. Intergovernmental welfare payments	4444	M79		
d. Vendor payments	4445	E75		
e. Other welfare	4449	E79	G79	F79
f. TOTAL----->		\$ 33,895	\$ -	\$ -
11. Culture and recreation		E61	G61	F61
a. Parks and recreation	4520	\$ 46,259	\$	\$ 25,509
b. Library	4550	E52 80,719	G52	F52
c. Patriotic purposes	4583	E61 736	G61	F61
d. Other culture and recreation	4589	E61 1,609	G61	F61
e. TOTAL----->		\$ 129,323	\$ -	\$ 25,509
12. Conservation				
a. Administration	4611	\$ 3,420	\$	\$
b. Purchase of natural resources	4612			
c. Other conservation	4619			
d. TOTAL----->		E59 \$ 3,420	G59 \$ -	F59 \$ -
13. Redevelopment and housing				
a. Administration	4631	\$	\$	\$
b. Redevelopment and housing	4632			
c. TOTAL----->		E50 \$ -	G50 \$ -	F50 \$ -

See accompanying independent accountant's compilation report

See accompanying independent accountant's compilation report

Part III GENERAL FUND BALANCE SHEET			
MODIFIED ACCRUAL			
A. ASSETS	Account No. (a)	Beginning of year (b)	End of year (c)
1. Current assets			
a. Cash and equivalents	1010	\$ 1,050,626	\$ 866,253
b. Investments	1030	3,485	3,494
c. Taxes receivable (From Section D, page 12)	1080	353,403	324,017
d. Tax liens receivable (From Section D, page 12)	1110	140,030	202,510
e. Accounts receivable	1150		
f. Due from other governments	1260		
g. Due from other funds	1310	26,274	32,649
h. Other current assets	1400	5,920	6,085
i. Tax deeded property (subject to resale)	1670		
j. TOTAL ASSETS (Should equal line B3) ----->		\$ 1,579,738	\$ 1,435,008
B. LIABILITIES AND FUND EQUITY			
1. Current Liabilities			
a. Warrants and accounts payable	2020	\$ 108	\$ 11,352
b. Compensated absences payable	2030		
c. Contracts payable	2050		
d. Due to other governments	2070		
e. Due to school districts	2075	989,650	1,060,226
f. Due to other funds	2080		
g. Deferred revenue	2220	6,251	4,195
h. Notes payable - Current	2230		
i. Bonds payable - Current	2250		
j. Other payables	2270		
k. TOTAL LIABILITIES----->		\$ 996,009	\$ 1,075,773
2. Fund equity (Please detail on page 10)			
a. Assigned (formerly reserve for encumbrances)	2440	\$	\$
b. Committed (formerly reserve for continuing appropriations)	2450	22,460	5,560
c. Restricted (formerly reserve for appropriations voted for CRF/ETF)	2460		
d. Committed (formerly reserve for appropriations voted)	2460		
e. Assigned (formerly reserve for special purposes)	2490		
f. Unassigned (formerly unreserved fund balance)	2530	561,269	353,675
g. TOTAL FUND EQUITY----->		\$ 583,729	\$ 359,235
3. TOTAL LIABILITIES AND FUND EQUITY-----> <i>(Should equal line A1j) -----></i>		\$ 1,579,738	\$ 1,435,008

See accompanying independent accountant's compilation report

Part IV **DETAIL**

This section may be used to provide the detail requested wherever "Explain" or "Specify" is found. If additional space is needed, please add extra pages using the following format. Please show the detail and the total for each.

Please Detail Reserves from page 9 (Balance Sheet)

Account Number (a)	Item (b)	Amount (c)
2450	Committed (formerly reserved for continuing appropriations)	
	Safe routes to school	\$ 91,983
	Inventory of natural resources	5,000
	South Street project	3,577
	SE Paul Engineering study	3,200
	SE Paul Site work & playground	1,291
		\$ 105,051
	Less: revenues not susceptible to accrual	(99,491)
		\$ 5,560

Part V GENERAL FUND

A. PLEASE LIST THE ANNUAL REQUIREMENTS TO AMORTIZE ALL GENERAL OBLIGATION DEBT

(as of (enter date) December 31, 2010 for the ensuing five years)

	Year (a)	Principal (b)	interest (c)	Total (d)
1.	2011	\$ 229,163	\$ 107,370	\$ 336,533
2.	2012	234,573	98,320	332,893
3.	2013	210,055	89,040	299,095
4.	2014	191,417	81,489	272,906
5.	2015	194,686	74,422	269,108
6. SUBTOTAL (Sum of lines 1-5)		1,059,894	450,641	1,510,535
7. Remaining periods of debt		1,908,413	379,861	2,288,274
8. TOTAL----->		\$2,968,307	\$ 830,502	\$ 3,798,809

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Part V GENERAL FUND (Continued)

Part V GENERAL FUND (Continued)

See accompanying independent accountant's compilation report

Part VI RECONCILIATIONS			
A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY		Amount	
1. School district liability at beginning of year <i>(Account number 2075, column b, on page 9)</i>	\$ <i>PC 47</i>	989,650	
2. Add: School district assessment for current year		✓ 2,094,123	
3. TOTAL LIABILITY WITHIN CURRENT YEAR <i>(Sum of lines 1 and 2)</i>		3,083,773	
4. SUBTRACT: Payments made to school district	<	2,023,547	>
5. School district liability at end of year <i>(line 3 less line 4)</i> <i>(Account number 2075, column c, on page 9)</i>	To <i>B/S</i>	1,060,226	
B. RECONCILIATION OF TAX ANTICIPATION NOTES		Amount	
1. Short-term (TANS) debt at beginning of year	61V \$	-	
2. ADD: New issues during current year		200,000	
3. SUBTRACT: Issues retired during current year	<	200,000	>
4. Short-term (TANS) debt outstanding at end of year <i>(Lines 1 + 2 - 3)</i> <i>(Be sure to include (TANS) in Account number 2230, column c, page 9)</i>	64V \$	<i>0</i>	
PLEASE REFER TO THE INSTRUCTIONS TO COMPLETE SECTIONS C AND D			
C. ALLOWANCE FOR ABATEMENTS WORKSHEET		Current year (a)	Prior years (b)
1. Overlay/Allowance for Abatements (Beginning of year) *	✓ 10,230	✓ 50,000	60,230
2. SUBTRACT: Abatements made <i>(From tax collector's report)</i> <i>MS 61</i>	< 80 >	< 6,468 >	< 6,548
3. SUBTRACT: Discounts	< >	< >	-
4. SUBTRACT: Refunds (Cash abatements) <i>CPA #</i>	< 13,119 >	< >	13,119
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR **	< >	50,000 >	50,000
6. Excess of estimate (Add to revenue on page 1, line 1a)	(2,969)	(6,468)	(9,437)
*Use overlay amount for column (a) and use last year's balance of line 5, Allowance for Abatements for column b (see your form from last year). **The amount in column c will go into line 1(b) for next year's worksheet.			
D. TAXES/LIENS RECEIVABLE WORKSHEET		1080 taxes (a)	1110 liens (b)
1. Uncollected, end of year	<i>MS 61</i> \$ 324,017	\$ 252,510	\$ 576,527
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements <i>(from Worksheet C, line 5)</i>	< >	< 50,000 >	< 50,000 >
3. Receivable, end of year *	To <i>B/S</i> 324,017	202,510	526,527
*(These amounts are entered on page 9, account numbers 1080 and 1110, column c) See accompanying independent accountant's compilation report			

Part VII SUMMARY OF REVENUES FOR ALL OTHER FUNDS

REVENUE AND OTHER FINANCING SOURCES	Capital Projects (a)	Special Revenue (b)	Proprietary funds	
			Enterprise (c)	Internal service (d)
1. Revenue from taxes	T01 \$	T01 \$	T01 \$	\$
2. Revenue from licenses, permits, and fees	T29	T29	T29	
3. Revenue directly from the federal government	B89	B89	B89	
4. Revenue from the State of New Hampshire	C89	C89	C89	
5. Revenue from other governments	D89	D89	D89	
6. Revenue from charges for services	A91	A91	A91	
(a) Water supply system charges	A80	A80	A80	
(b) Sewer user charges	A81	A81	A81	
(c) Garbage/refuse collection charges	A92	A92	A92	
(d) Electric	A01	A01	A01	
(e) Airport and aviation	A44	A44	A44	
(f) Highway	A45	A45	A45	
(g) Toll facilities	A61	A61	A61	
(h) Parks and recreation	A60	A60	A60	
(i) Parking	A94	A94	A94	
(j) Transit or bus system	A89	A89	A89	
(k) Other - Specify --L (1)	A89	A89	A89	
(2)	A89	A89	A89	
(3)				
7. Revenue from miscellaneous sources	U20	U20	U20	
(a) Interest on investments	U99	413	646	
(b) Other miscellaneous sources	U99	756	23,530	
8. Interfund operating transfers in	U99	17,555	16,033	
9. Other financial sources			U99	
10. TOTAL REVENUE AND OTHER SOURCES	\$	18,724	\$ 497,192	\$ -

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Part VIII **SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS**

EXPENDITURES (BY FUNCTIONS)		Capital Projects (a)	Special Revenue (b)	Enterprise (c)	Proprietary funds Internal service (d)
1. General government	\$ F88	\$ E88	\$ E89	\$ E89	\$
2. Public Safety	F62	E62	E62	E62	
(a) Police			12,492		
(b) Ambulance	F24	E24		E24	
(c) Fire	F01	E01		E01	
3. Airport/Aviation center	F44	E44		E44	
4. Highways and streets	F45	F45		F45	
5. Toll highways	F81	F81		F81	
6. Sanitation	F91	F91		E91	
7. Water distribution and treatment	F80	E80	192,497	E91	
8. Sewerage	F92	E92		E92	
9. Electric	F32	E32		E32	
10. Health	F79	E79		E79	
11. Welfare	F61	E61	22,488	E61	
12. Culture and recreation	F50	E50		E60	
13. Parking	F94	E94		E94	
14. Transit or bus system	F59	E59		E59	
15. Conservation	F50	E50		E50	
16. Redevelopment and housing	F89	E89		E89	
17. Economic development				E23	
18. Debt service	F89	83,260	14,852	F89	
19. Capital outlay - other				64,612	
20. Interfund operating transfers out		9,202			
21. TOTAL EXPENDITURES		\$ 92,462	\$ 499,550	\$ -	\$ -
Remarks					

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Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS

		Account No. (a)	Capital Projects (b)	Special Revenue (c)	Enterprise (d)	Proprietary funds Internal service (e)
A. ASSETS						
1. Current assets						
(a) Cash and equivalents		1010	\$ 140,510	\$ 107,572	\$ 117,162	\$ 107,624
(b) Investments		1030				
(c) Accounts receivable		1150				
(d) Due from other governments		1260				
(e) Due from other funds		1310				
(f) Other - Specify -						
Prepaid expenses						
2. Fixed assets						
(a) Land and improvements		1610	\$ 4,856	\$ 4,856	\$ 4,856	\$ 4,856
(b) Buildings		1620				
(c) Machinery, vehicles, and equipment		1640				
(d) Construction in progress		1650				
(e) Improvements other than buildings		1660				
(f) Other - Specify -						
3. TOTAL ASSETS ----->			\$ 140,510	\$ 399,744	\$ -	\$ -
Remarks						

See accompanying independent accountant's compilation report

Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS (Continued)

					Proprietary funds	
		Account No. (a)	Capital Projects (b)	Special Revenue (c)	Enterprise (d)	Internal service (e)
B. LIABILITIES AND FUND EQUITY						
1. Liabilities						
(a) Warrants and accounts payable		2020	\$ 15,343	\$ 2,752	\$	\$
(b) Compensated absences payable		2030				
(c) Contracts payable		2050		6,435		
(d) Due to other governments		2070				
(e) Due to other funds		2080			102,957	
(f) Deferred revenue		2220			353	
(g) Notes and bonds payable						
(h) Other - Specify -						
(I) TOTAL LIABILITIES ----->			\$ 21,778	\$ 106,062	\$ -	\$ -
2. Fund Equity/Capital						
(a) Assigned (formerly reserve for encumbrances)		2440	\$	\$		
(b) Assigned (formerly reserve for special purposes)		2490				
(c) Unassigned (formerly unreserved fund balance-deficit)		2530		118,732	293,682	
(d) Municipal contributed capital		2610				
(e) Other contributed capital		2620				
(f) Retained earnings		2790				
(g) TOTAL FUND EQUITY ----->			\$ 118,732	\$ 293,682	\$ -	\$ -
3. TOTAL LIABILITIES AND FUND EQUITY ----->			\$ 140,510	\$ 399,744	\$ -	\$ -

See accompanying independent accountant's compilation report

Part X

SUPPLEMENTAL INFORMATION WORKSHEET

A. INTERGOVERNMENTAL EXPENDITURES

Report payments made to the State or other local governments on reimbursement or cost-sharing basis. Do not include these expenditures in part VIII.

Purpose (a)	Account No. (b)	Amount (c)
Payments made to other local governments for:		
Schools	M12	
Sewers	M80	
All other - County	4931	M89
All other - Towns	4199	M89
Payments made to State for:		
Highways	4319	L44
All other purposes	4199	L89

B. DEBT OUTSTANDING, ISSUED, AND RETIRED

Long-term debt purpose (a)	Bonds outstanding at the beginning of this fiscal year (b)	Bonds during this fiscal year		Outstanding at the end of this fiscal year (e)
		Issued (c)	Retired (d)	
Industrial revenue	19T	24T	34T	44T
All other debt	19U 2,292,589	29U 894,048	39U 218,330	49U 2,968,307
Interest on water debt	19I			

C. SALARIES AND WAGES

Report here the total salaries and wages paid to all employees of your city before deductions for social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of city employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31.

Total wages paid

Z00

\$ 705,099

D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report separately for each of the two types of funds listed below, the amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Exclude accounts receivable, value of real property, and all non-security assets.

Type of fund (a)	Amount at end of fiscal year Omit cents (b)
Bond funds - Unexpended proceeds from sale of bond issues held pending disbursement	W31
All other funds except employee retirement funds and nonexpendable trust funds.	W61 \$ 1,705,951

Remarks

See accompanying independent accountant's compilation report

CERTIFICATION	
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.	Date Signed
Signatures of a majority of the governing body:	
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)	
Preparer (Please print or type)	Signature
Vachon Clukay & Company PC	
Regular office hours	Email address
8:00 AM - 5:00 PM Monday - Friday	vachonclukay@vcccpas.com
GENERAL INSTRUCTIONS	
<p>When completed, one signed copy should be sent to the Department of Revenue Administration and one copy should be placed in your municipal records.</p> <p>Please be sure you have completed Part X, items A-D.</p>	
WHEN TO FILE: (RSA. 21-J:34, V)	For cities/towns reporting on a calendar year basis, this report must be filed on or before April 1.
	For cities/towns reporting on an optional fiscal year basis (year ending June 30), this report must be filed on or before September 1.
WHERE TO FILE	Department of Revenue Administration State of New Hampshire Municipal Services Division PO Box 487 Concord, NH 03302-0487

See accompanying independent accountant's compilation report